

Lephalale Local Municipality

Mid-Year Performance Report



LEPHALALE
MUNICIPALITY

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Acronyms and abbreviations

A summary of acronyms and abbreviations used in this report are being supplied below:

ACRONYM / ABBREVIATION	MEANING
AFS	Annual Financial Statements
AG	Auditor-General
AVG	Average
BAC	Bid Adjudication Committee
BSC	Bid Specification Committee
BTO	Budget and Treasury Office
CDW	Community Development Workers
CoGHSTA	Department of Cooperative Government, Human Settlements and Traditional Affairs
CSSS	Corporate Support Services Department
Dec	December
DP	Development Planning Department
DWS	Department of Water and Sanitation
EAP	Employee Assistance Programme
EM	Executive Manager
EPWP	Expanded Public Works Programme
HR	Human Resources
i.t.o.	In Terms Of
IDP	Integrated Development Plan
ID	Infrastructure Department
KPA	Key Performance Area
KPI	Key Performance Indicator
LED	Local Economic Development
LDF	Local development Forum
LLF	Local labour forum
LLM	Lephalale Local Municipality
LUMS	Land Use Management System
MIG	Municipal Infrastructure Grant
MM	Municipal Manager
MPCC	Multi-Purpose Community Centre
MSIG	Municipal Service Infrastructure Grant
N/A	Not applicable to this quarter
PMU	Project Management Unit
POE	Portfolio of Evidence
Rep	Representative
R-value	Rand value
SCM	Supply Chain Management
SDBIP	Service Delivery and Budget Implementation Plan
Sept	September
SLA	Service Level Agreement
SS	Social Services Department
SSSS	Strategic support Services Department
UOM	Unit of Measure, for example: # is number of, % is percentage

ACRONYM / ABBREVIATION	MEANING
VIP	Ventilated Improved Pit Latrine
YTD	Year To Date

1. Purpose

The purpose of this report is to give feedback regarding the non-financial performance of Lephalale Local Municipality for the mid-year of the 2019-20, Financial Year. This report is in compliance with section 72 (1) of the Municipal Financial Management Act (MFMA)¹ whereby: The Accounting Officer must by 25 January of each year –

- (a) assess the performance of the municipality during the first half of the financial year, taking into account –
 - (i) the monthly statements referred to in section 71 for the first half of the financial year;
 - (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
 - (iii) the past year's annual report, and progress on resolving problems identified in the annual report; and

- (b) submit a report on such assessment to—
 - (i) the mayor of the municipality;
 - (ii) the National Treasury; and
 - (iii) the relevant provincial departments, i.e. Treasury, Cogshata and Office of the Premier

This non-financial first quarter performance report contains information about:

- ▶ Quarterly performance against quarterly and annual targets as per the SDBIP is reported on. The SDBIP for 2019-20 contains the objectives and indicators as per the Municipal IDP as well as General Indicators. The SDBIP for 2019-20 was developed to reflect **cumulative performance**, therefore the status of indicators are a reflection of the overall performance level achieved year to date.
- ▶ Measures taken to improve performance
 - Corrective action is included for each KPI
 - Section on improvement from challenges in previous financial year's Annual Report as per the Annual Performance Report from the previous financial year
- ▶ Comparison of performance against set targets and performance in previous financial year
 - Calculations to calculate the variance between actual quarterly performance and annual targets are included for each KPI.
 - Comparisons of performance against quarterly targets are highlighted and adapted to comply with the Lephalale Local Municipality's performance management requirements. The scoring method utilised is in line with the assessment rating calculator prescribed by the Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, Regulation 805 of 2006. An explanation is as per the table below:

Color code	Scoring	% Target achieved	
Rating	Score	Low	High
Unsatisfactory	1-1.99	0.0%	49.99%
Below target	2 -2.99	50%	69.9%
Achieved target	3 -3.99	70%	79.99%
Achieved/ exceeded target	4 -4.99	80%	99.9%
Outstanding / Far exceeds target	5+	100.0%	+

2. Components of the Report

The following is reported on in this report:

- ▶ Performance Highlights
- ▶ SDBIP performance of service delivery and performance indicators and targets
- ▶ SDBIP Project Implementation
- ▶ SDBIP Budget Statement Components
- ▶ Risks and Recommendations
- ▶ Annual Report 2018-19 progress
- ▶ Approval of this Report

3. SDBIP Service Delivery and Performance Indicators

There are 106 performance indicators in the 2019 -20higher level SDBIP, 25 from this total is not applicable for the second quarter. There are 81 indicators that are measurable for the second quarter and overall averages will be determined from these indicators.

The Overall SDBIP achievement is 41 indicators achieved target as predetermined, 14 indicators exceed target, whereas 3 indicators over exceeded target and 22 indicator had a below average performance, which is a Fair Performance for the institution as a whole; however 1 indicator is unsatisfactory the institutional performance is at 2.6 for key performance indicators and 2.8 for project implementation.

The outcomes of the average performance per department and per KPA are indicated in the table below:

Overall SDBIP	Number of KPIs	2019-20 Q2 Indicator Performance						Percentage Performance	
		Achieved target	exceeded target	far exceeds target	Below target	Unsatisfactory	N/A	%	
SDBIP KPAS and Functions (Votes)									
Office of the Municipal Manager	10 indicators	2	3	0	4	0	0	80%	
KPA6: Good Governance and Public Participation	9 indicators								
KPA3: Financial Viability and Financial Management	1 indicator								
Strategic Services	20 indicators	6	2		4		8	80%	
KPA6: Good Governance and Public Participation	16								
KPA4: Local Economic Development	4					0			
Corporate and Support Services	18Indicators	9	1	1	1	1	6	85%	
KPA5: Transformation and Organisational Development	11								
KPA6: Good Governance and Public Participation	7								

Overall SDBIP	Number of KPIs	2019-20 Q2 Indicator Performance						Percentage Performance	
		Achieved target	exceeded target	far exceeds target	Below target	Unsatisfactory	N/A	%	
Development Planning	9 Indicators	3	1	1	1	0	3	85%	
KPA1: Spatial Rationale	9								
Budget and Treasury	18 Indicators	4	1	3	5	3	6	78%	
KPA3: Financial Viability and Financial Management	16								
KPA6: Good Governance and Public Participation	2								
Social Services	14 Indicators	7	2	0	3	6	1	80%	
KPA2: Service Delivery and Infrastructure Development	15								
Infrastructure Services	17 Indicators	1	2	1	4	6	8	76%	
KPA2: Service Delivery and Infrastructure Development	18								
Total	Indicators	41	15	3	20	1	33	64%	
Overall Capital Projects	15 projects	7 projects			7		1	68%	
Own Funding Capital Projects		5							
MIG & DWS Funding Capital Projects		9							
Total	Projects							68%	
AVARAGE OVERALL								66%	

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Department & Number of indicators	KPA	Total indicators SDBIP	Indicator achievement					Frozen indicators / Non Applicable
			0-1.99	2-2.99	3-3.99	4-4.99	5	
Office of the Municipal Manager 10	KPA6: Good Governance and Public Participation	9		3	4	2	0	0
	KPA3: Financial Viability and Financial Management	1		1				
Strategic Support Services 20	KPA6: Good Governance and Public Participation	17		4	6	2	0	8
	KPA4: Local Economic Development	3						
Corporate and Support Services 18	KPA5: Transformation and Organisational Development	9		1	3	1	1	3
Development Planning 9	KPA1: Spatial Rationale	9		0	4	0	2	3
Budget and Treasury 18	KPA3: Financial Viability and Financial Management	16		2	6	1	2	5
	KPA6: Good Governance and Public Participation	2						
Social Services 14	KPA2: Service Delivery and Infrastructure Development	14		1	10	3	0	0
Infrastructure Services 17	KPA2: Service Delivery and Infrastructure Development	17		6	6	2	0	3
Projects	KPA2: Service Delivery and Infrastructure Development	15 Projects		7	7			1

4. Overall Municipal Performance / Executive Summary

The second quarter of 2019-20 financial year, standard operating procedures and management resolutions as well as recommendation by the Audit committee will apply. Performance information submitted without supporting documents (POE and Corrective Action evidence) will not be saved or be recognized.

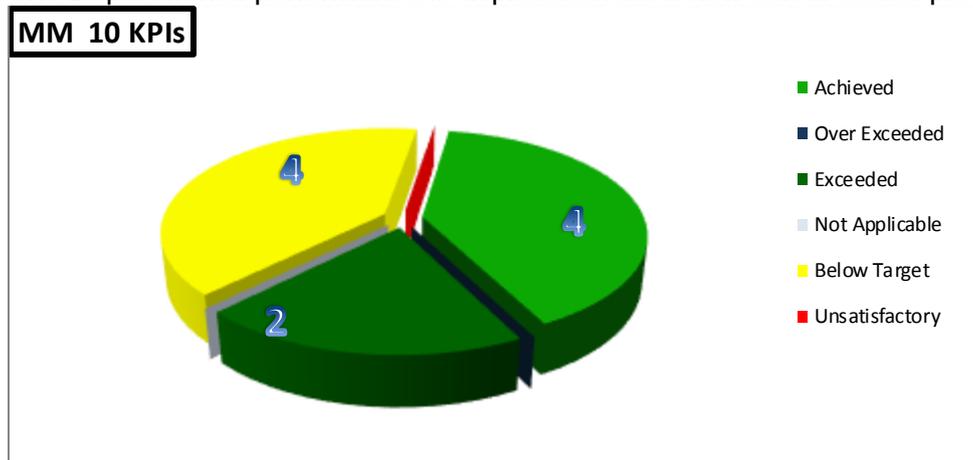
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Office of the Municipal Manager has 10 indicators, on the higher SDBIP these are operational deliverables from the Municipal Manager’s Office. The Municipal Manager is equally responsible for all the indicators in other departments. All performance indicators directly linked the Municipal Manager’s Office are applicable for the second quarter. Out of the 10 indicators, 4 indicators achieved target, 2 indicators exceeded the set target and 4 indicators performed below target.

Indicators	Total number 10
Achieved Target	4
Exceeded Target	2
Over exceeded Target	0
Below Target	4
Unsatisfactory	0

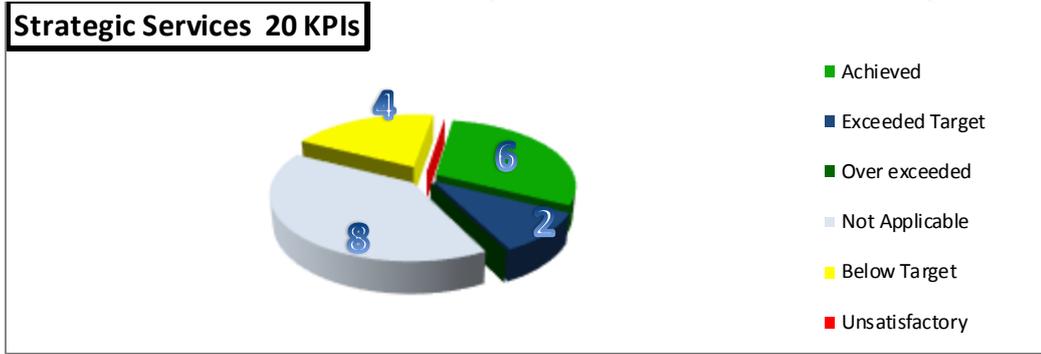
The Departmental performance is depicted on the below colour coded pie chart



Strategic Services has 20 indicators, on the higher SDBIP this are operational deliverables from the Mayor. Out the 20 indicators, 6 indicators achieved target, 2 indicators exceeded the set target, 4 indicators performed below target, 4 indicators were unsatisfactory and 8 indicators were not applicable for quarter two.

Indicators	Total number 20
Achieved Target	6
Exceeded Target	2
Over Exceeded Target	0
Below Target	4
Unsatisfactory	0
N/A	8

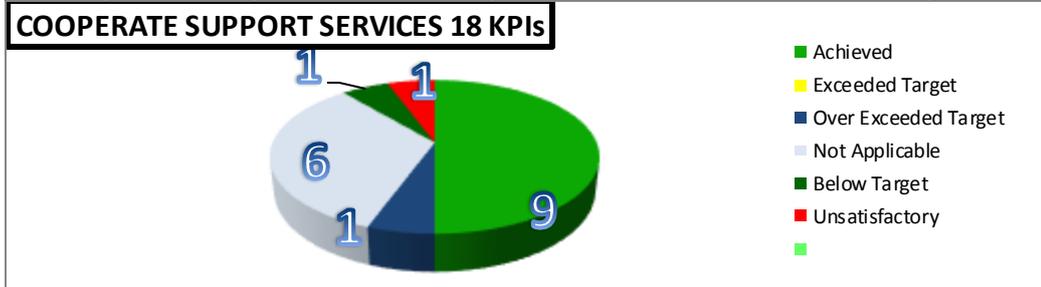
The Departmental performance is depicted on the below colour coded pie chart.



Corporate Support Services has 18 indicators in the higher SDBIP. Out of the 18 indicators, 9 indicators achieved target, 1 indicators exceeded the set target, 1 indicator over exceeded the target, 1 indicators performed below target, 1 indicators is unsatisfactory and 6 indicators were not applicable for the second quarter.

Indicators	Total number 18
Achieved Target	9
Exceeded Target	1
Over exceeded Target	
Below Target	1
Unsatisfactory	1
N/A	6

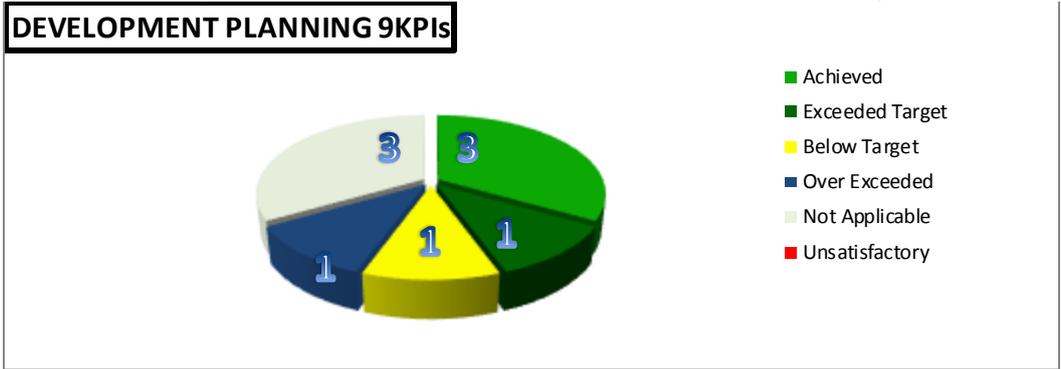
The Departmental performance is depicted on the below colour coded pie chart



Development Planning has 9 indicators on the higher SDBIP. Out of the 9 indicators, 3 indicators were achieved, 1 indicator exceeded target 1 indicator over exceeded, 1 indicator below target, 3 indicators are not applicable.

Indicators	Total number 9
Achieved Target	3
Exceeded	1
Over exceeded Target	1
Below Target	1
Unsatisfactory	0
N/A	3

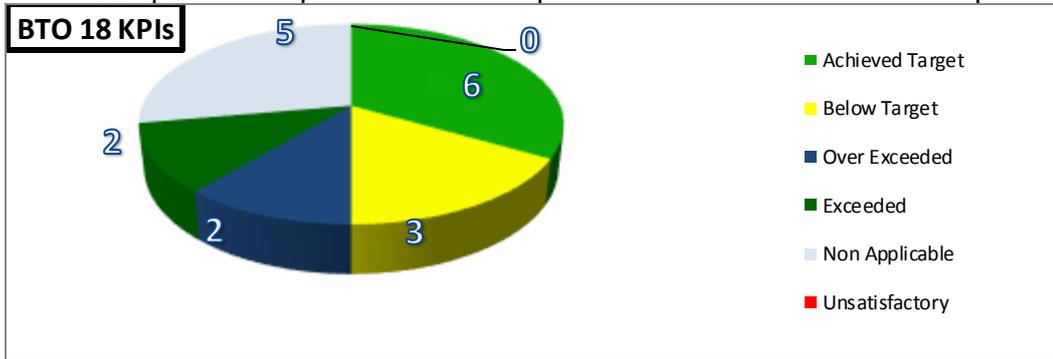
The Departmental performance is depicted on the below colour coded pie chart



Budget and Treasury has 18 indicators on the higher SDBIP. From the 18 indicators, 4 indicators were achieved, 1 indicator exceeded target, 1 indicator over exceeded target, 1 indicator below target, 5 indicators unsatisfactory and 6 indicators were not applicable for the second quarter.

Indicators	Total number 18
Achieved Target	6
Exceeded Target	2
Over exceeded Target	2
Below Target	3
Unsatisfactory	0
N/A	5

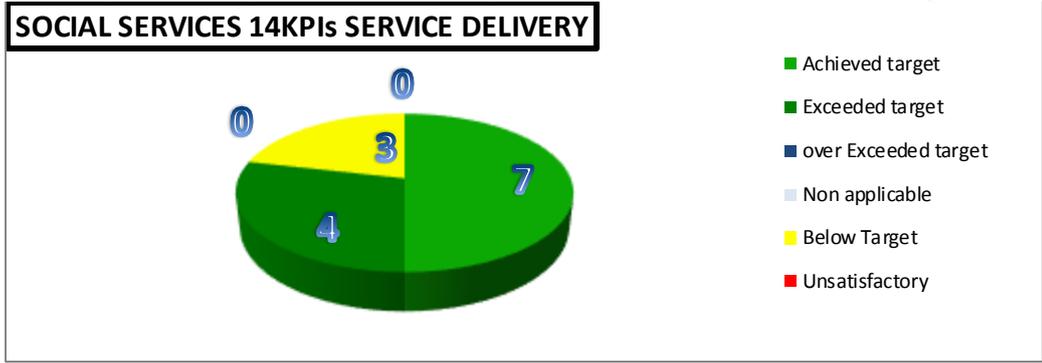
The Departmental performance is depicted on the below colour coded pie chart



Social Services have 14 indicators on the higher SDBIP. From the 14 indicators, 7 indicators were achieved, 4 indicators exceeded target, 3 indicators below target

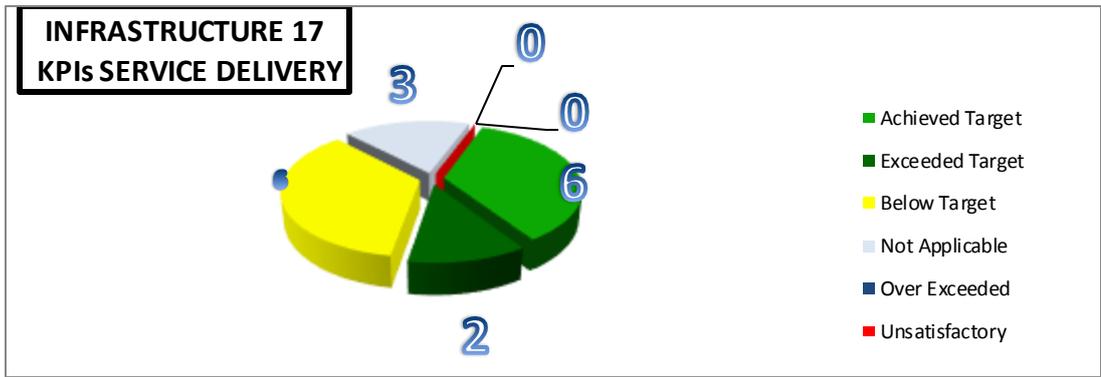
Indicators	Total number 14
Achieved Target	7
Exceeded Target	4
Over Exceeded Target	0
Below Target	3
Unsatisfactory	0
N/A	0

The Departmental performance is depicted on the below colour coded pie chart



Infrastructure Services have 17 indicators on higher SDBIP .Out of the 17 indicators 3 were not applicable for the second quarter. From the 14 measured indicators 6 achieved target, 2 indicators exceeded target, 6 indicators performed below average and there are 15 major project under this department 7 projects are on target as planned and 7 projects shows minimal progress.

Indicators	Total number 17
Achieved Target	6
Exceeded Target	2
Over Exceeded Target	0
Below Target	6
Unsatisfactory	0
Not Applicable	3



5. Detailed Performance per Department or Vote

5.1. Office of the Municipal Manager

The departments share the accountability of the strategic indicators as indicated in the approved SDBIP, therefore as those indicators are also duplicated under each department in following sections, they will not be repeated hereunder. All indicators that are followed by an asterisk (*) are Strategic Indicators under each Department / Vote and all indicators that are followed by two asterisks (**) are the General key Performance Indicators as prescribed by section 43 of the MSA and the Regulation 796 section 10.

Office of the Municipal Manager has 10 indicators, on the higher SDBIP these are operational deliverables from the Municipal Manager's Office. The Municipal Manager is equally responsible for all the indicators in other departments. All performance indicators directly linked the Municipal Manager's Office are applicable for the second quarter. Out of the 10 indicators, 4 indicators achieved target, 2 indicators exceeded the set target and 4 indicators performed below target.

The Office of Municipal Manager is responsible for the following divisions:

- Internal Auditing
- Risk Management

The following were noted:

- Audit Committee established and functional
- Back to basics monthly and quarterly reports are submitted to National Cogta and Cogshta
- Risk committee is established and functional
- 36% of the risks identification was achieved against a target of 50%
- AFS was compiled and submitted to AG on time
- A weekly Rapid Response teleconference with the district municipality
- No fraud and Corruption cases were reported in the second quarter
- 0% of the audit findings were addressed by end of second quarter
- 4 audit review was conducted year to date
- The audit opinion for the municipality remained at qualified
- Audit Action plan was established with 96 audit findings to be addressed by end of quarter 3
- Audit steering committee is held weekly to address Auditor General's findings.
- The tabled budget is funded as legislated.

The detailed strategic scorecard follows:

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	Qtr. 5	Qtr. 6	Annual Target 2019/20	Portfolio of evidence	
						Actual	Actual	Actual Notes	Challenges	Corrective Action				
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ Anti-corruption	M-24	Number of fraud and corruption cases investigated YTD*	#	Le p - M r i s k	2	0	0	0	0	No fraud and corruption cases reported	None	N/A	0	Investigation Report
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ Risk Management	M-0001	Number of fraud and corruption awareness conducted YTD*	#	Le p - M R i s k	2	1	0	0	0	No awarenesses planned or conducted	None	N/A	2	Invitation, Attendance register & Presentation

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATO R	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Risk Management	M-0002	Number of Risk registers developed and monitored per quarter YTD	#	L e p - M R i s k	5	6	6	5	6	No other Risk registers were developed	None	N/A	5	Risk registers (Strategic, Operational , Fraud, Project, ICT)
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Risk Management	M-0003	Number of Risk Committee Meeting facilitated and held per quarter YTD	#	L e p - M R i s k	4	1	1	2	1	RMC Meeting was held on 28 October 2019	None	N/A	4	Invitation, Minutes& attendance register

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATO R	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
						Actual	Actual	Actual	Actual					
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Audit Committee	M-648	Number of Audit committee meetings held YTD*	#	L e p - M I A	4	1	2		1	One Special Audit Committee meeting to consider the audit report from AG	None	N/A	4	Invitation, Minutes and attendance register
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Audit Committee	M-004	Number of Audit committee Report served to Council YTD*	#	L e p - M I A	4	1	2		1	The report will serve after the meeting for the second quarter	None	N/A	4	Audit Committee Report submitted to Council

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Audit Committee	M _ 0 0 0 5	Number of AG Action Plan developed and monitored YTD	#	L e p – M I A	1	1	1	1	1	AG Action plan was developed	None	N/A	1	AG Action Plan
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Audit Committee	M _ 6 5 2	Number of audit reviews conducted per quarter YTD	#	L e p – M I A	0	1	1	1	0	Lack of capacity	None	N/A	4	Internal Audit Reports served to Audit Committee in the quarter

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Internal Audit	M - 0 0 0 6	Number of internal audit Action Plan developed and monitored YTD	#	L e p - M I A	1	1	2	1	1	Action plan for 2018/19 audit was developed	None	N/A	1	Internal Audit Action Plan/Query Register served at Audit Committee during the quarter
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Auditor General	M - 6 5 1	Number of Unqualified Performance Opinion per annum YTD*	#	L e p - M I A	1	N/A	N/A	1	0	All audited KPA obtained Qualified opinion	Municipality did not collect appropriate evidence to support reported performance	Audit steering committee is held to action the corrective action	1	AG Audit Report

* Note: The General key Performance Indicators as prescribed by section 43 of the MSA and the Regulation 796 section 10.

5.2 Strategic Management Services

Strategic Services has 20 indicators, on the higher SDBIP this are operational deliverables from the Mayor. Out the 20 indicators, 6 indicators achieved target, 2 indicators exceeded the set target, 4 indicators performed below target, and 8 indicators were not applicable for quarter two.

The Department of Strategic Support Services is responsible for the following divisions:

- Performance Management
- IDP
- Public Participation
- Communication
- LED

- A total of 3 special projects were completed successfully in the second quarter
- No HIV /Aids campaign was done for the financial year.
- A total of 10 media releases were issued year to date.
- Twitter and Face book are utilised as media platforms to keep the stake holder and community abreast with matters of civil interest
- One (1) IDP rep forum was held in the second quarter of 2019-20 financial year
- The SDBIP was signed by the Mayor on the 20th of June 2017
- In the 2019-20 one (1) Audit Performance Committee meeting was held
- Communication Strategy is implemented, where by three monthly internal newsletters and one quarterly newsletter distributed.
- A total of 815 jobs were created through municipal LED and capital projects in the second quarter, and about 255 jobs created through CWP programmes.
- Draft Annual Report to be completed for submission to Council by 31st Jan 2020
- Mid –year report to be completed for submission to council by 25th Jan 2020.
- All ward committees are functional

No jobs were reported by strategic partners, i.e Exxaro did not provided the jobs statistics.

The detailed strategic scorecard follows:

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Capacitate disadvantaged groups\ Special Projects	M - 3 2 2	Number of HIV/Aids campaigns held YTD*	#	L e p - M P P	5	1	0	2	0	No HIV/Aids campaign held in the 2nd quarter	Due to a lot of program- mes	To prioritise and adhere to schedule d dates	4	Adverts/Noti ces/ Invitations Presentatio ns Attendance Registers
KPA6: Good Governance and Public Participation\ Capacitate disadvantaged groups\ Special Projects	M - 6 4 1	Number of special programs awareness campaigns held YTD*	#	L e p - M P P	18	3	0	6	3	target achieved			12	Invitations, attendance registers, delivery receipts (where applicable)

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1		Qtr. 2				Annual Target 2019/20	Portfolio of evidence	
							Actual		Actual	Actual Notes	Challenges			Corrective Action
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Communication	M - 3 3 5	Number of media releases published YTD*	#	L e p - C o m	30	5	7	10	10	3 press releases done for the second quarter	None	none	20	Copy of publication

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Communication	M - 6 5 4	Percentage of Legislated Publications published on Municipal website YTD	#	L e p - M C o m	0	100%	100%	100%	100%	All legislative required documents were published on the website.	None	None	100%	A register/list/ calendar of legislated publications Screenshot s of the website published within the prescribed time Copies of published legislations/ publications

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1		Qtr. 2		Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
							Actual								
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M - 2 6 2	Number of IDP Rep forums meetings successfully held YTD*	#	L e p - M I D P	4	1	1	2	2	Rep forum stakeholder engagement held	None	None	4	Invitations Minutes Attendance Registers	
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M - 3 2 5	Number of IDP road shows successfully held YTD*	#	L e p - M I D P	3	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3	Invitations Attendance Register Resolutions/ Minutes	

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M - 6 5 7	Percentage of IDP credibility rating by MEC in Financial Year YTD*	%	L e p - M I D P	100%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	100%	MECs report
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Integrated Development Planning	M - 6 5 8	Final IDP approved by Council by end May YTD*	#	L e p - M I D P	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Process Plan Copy of Council resolution Copy of approved IDP Proof that it was published within prescribed timeframe

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 0 6	Final Annual Report approved by Council by end of March 2017 YTD*	#	L e p - P M S	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Council resolution, process plan, scheduled timelines
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 0 9	Draft Annual Reports tabled to Council by 31 st of January YTD*	#	L e p - P M S	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Council resolution, process plan, scheduled timelines

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M-43	SDBIP signed by the Mayor within 28 days after the approval of budget and the IDP YTD	#	L e p - P M S	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Process plan Copy of Final SDBIP Proof that it was approved/signed within the prescribed time
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M-48	Annual Performance Report submitted to auditor general by August 30th YTD	#	L e p - P M S	1	1	1	1	1	APR submitted to AG on time	None	None	1	Process plan Copy of AR Proof of submission to AG/Stakeholders Proof that it was published within prescribed time

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 3 1 5	Number of quarterly performance assessments performed YTD	#	L e p - P M S	4	1	1	2	1	Assessment for quarter1 not yet done	Verificati on and validation of informatio n is delays by late submissio n	Enforce adherenc e to process plan and time schedules .	4	Schedule for assessment s Proof that Performanc e agreements were published in July on the website Assessment Reports
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M - 4 0	Number of Quarterly Performance Reports submitted to Audit Committee YTD*	#	L e p - P M S	4	1	1	2	2	Q1 assessment done.	none	none	4	Signed quarterly reports submitted to Audit Committee

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Performance Management	M-44	Number of Section 72 (mid-year performance reports) submitted to MM by 25th of January and to council by 31st January YTD*	#	L e p - P M S	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Council resolution, Mid-Year Report.
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Public Participation	M-664	Number of public participation policies/strategy reviewed and approved by Council YTD*	#	L e p - M P P	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Council resolution

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation\ Responsible, accountable, effective and efficient corporate governance\ Ward Committees	M-208	Number of ward committees that are functional and having meetings at least once per quarter and submit reports of such meetings YTD	#	L e p - M P P	13	13	12	13	13	All ward committees are functional	None	None	13	Minutes of the meetings held, attendance register, schedule of meetings
KPA4: Local Economic Development\ Create a conducive environment for businesses to invest and prosper\ Job Creation	M-688	Number of jobs created through municipal LED initiatives and capital projects (from municipal budget) YTD*	#	L e p - M L E D	1200	320	734	640	815	CWP Melville Access Road Sewer	None	None	1040	List of beneficiaries Contracts/I D Numbers

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA4: Local Economic Development\ Create a conducive environment for businesses to invest and prosper\ Marketing and Branding	M-695	Number of Public Private Partnerships established YTD*	#	L e p - M L E D	2	1	0	1	0	0	Awaiting signatures from Legal department	Swift facilitation of signature from Office of the MM	2	MOA Minutes
KPA4: Local Economic Development\ Create a conducive environment for businesses to invest and prosper\ Marketing and Branding	M-696	Number of meetings held with strategic partners YTD*	#	L e p - M L E D	4	N/A	N/A	1	4	LED LDF SANRAL ESKOM			2	Invitations Minutes Agenda & Attendance registers

5.3 CORPORATE SUPPORT SERVICES

Corporate Support Services has 18 indicators in the higher SDBIP. Out of the 18 indicators, 9 indicators achieved target, 1 indicators exceeded the set target, 1 indicators performed below target, 1 indicators is unsatisfactory and 6 indicators were not applicable for the second quarter..

The Department of Strategic Support Services is responsible for the following divisions:

- ▶ Administration and Secretariats
- ▶ Human Resources
- ▶ Legal Services

The following were noted.

- Number of people from employment equity groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan is 26 against a target of 28
- The Vacancy rate is at 10%.
- Number of staff members with financial competency levels is 45 against a target of 38
- Number of ordinary Council meetings held by YTD is 5.
- The OHS and EAP unit are functional , a fire or disaster escape drill was performed
- Voluntary HIV and other chronic disease testing was done for employees
- Number of municipal personnel with technical skills/ capacity (engineer and technicians is 14 against a target of 15
- Number of municipal personnel with financial minimum competency requirements is 45 0,49.4%Percent of total municipality's budget actually spent on implementing its workplace skills plan YTD
- 100% of complaints received on the electronic system and successfully attended to by customer care unit
- Competency assessment was conducted on appointed employees for Financial department
- 52% of municipal personnel budget was spent as planned.
- Senior Managers are competency assessed before being appointed
- ICT steering Committee established and a meeting was held.
- All service level agreement submitted were drafted or reviewed with the prescribed time.

The detailed performance for the department follows:

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Human Resource Management	M-#	Number of people from employment equity groups employed in the three highest levels of management YTD*	#	Lepp-MHR	27	26	28	28	26	Out of 34 position 8 are vacant	Slow recruitment process and re-advertisement of positions.	Speed up the recruitment process.	29	Appointment letter, org structure, advert, minutes of panel, council resolution(sec,57),shortlisting minutes/report
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Labour Relations and EAP	M-672	Percentage of Employee Satisfaction rating YTD	%	Lepp-MHR	52%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	65%	Questionnaire, calculated scores, participation list, rating report

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Labour Relations and EAP	M-673	Nu Number of EAP policies Developed/ Reviewed and approved by Council YTD	#	Lepp-MHR	4	N/A	1	N/A	N/A	N/A	N/A	N/A	4	Year plan, power point presentation, attendance registers,
KPA5: Transformation and Organisational Development\ Improve functionality, performance and professionalism\ Labour Relations and EAP	M-678	Number of LLF meetings held YTD*	#	Lepp-MHR	7	3	1	5	1	1 ordinary meeting held on 17 December 2019	Non adherence to schedule	Adhere to the yearly schedule	8	Invite, attendance register, minutes, year schedule, resolution register

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA5: Transformation and Organisational Development \ Improve functionality, performance and professionalism \ Occupational health and Safety	M-680	Number of OHS audits conducted quarterly YTD	#	Lepp-MHR	4	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Quarterly audit reports (observation sheets and contractors inspection checklists) signed off by EMCSSS,

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA5: Transformation and Organisational Development \ Improve functionality, performance and professionalism \ Training and Development	M-212	Percentage of total municipality's budget actually spent on implementing its workplace skills plan YTD*	%	Lepp-MHR	1%	N/A	N/A	0.50%	49.39%	R663 013 spent out of R1 343 007	slow SCM process in terms of EMS in payment of training and procurement of service providers	upgrading of internet line by IT Division	1%	Quarterly training register, budget statement Approved WSP Expenditure Report
KPA5: Transformation and Organisational Development \ Improve functionality, performance and professionalism \ Training and Development	M-18	Percentage of municipal new personnel appointed and enrolled to meet the financial minimum competency requirements YTD*	#	Lepp-MHR	100%	100%	100%	100%	100%	2 people were appointed and both have MFMP	None	N/A	100%	MFMP proof of enrolment

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA5: Transformation and Organisational Development \ Improve functionality, performance and professionalism \ Training and Development	M-19	Number of municipal personnel with technical skills/ capacity (engineering technicians and technicians) YTD*	#	L e p - M H R	14	15	14	15	14	Out of 16 Positions two are vacant and 1 appointment is effected from 1 January 2020 and the other one shortlisting has been done.	None	N/A	15	Org structure indicating vacant and filled positions
KPA5: Transformation and Organisational Development \ Improve functionality, performance and professionalism \ Training and Development	M-032	Percentage of vacancy rate YTD	%	L e p - M H R	10%	N/A	10%	8%	10%	Out of 496 positions, 52 are vacant	recruitment staggered because of cost containment measures	Once the budget has recovered, ensure vacant positions are filled.	6%	Organogram Recruitment Plan Adverts Appointment letters Calculation Summary of the vacancy Rate percentage

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA5: Transformation and Organisational Development \ Improve functionality, performance and professionalism \ Training and Development	M - 2 1	Percentage of municipal personnel budget spent YTD*	%	L e p - M H R	97%	23%	18%	46%	52%	Out of 191 759 000, 99 793 083 is spent.	Bloated organizational structure based on fact that 52 positions are vacant but we have overspent	Restructuring of the organizational structure	97%	Report from BTO Percentage of municipal personnel budget spent (signed off by BTO and EMCSSS)

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA5 Transformation and Organisational Development \ Improve functionality, performance and professionalism \ Training and Development	MHR1	Percentage of newly appointed managers who have gone through the competency assessment YTD*	%	LEP-MHR	100%	100%	100%	100%	100%	No new senior managers appointed, before y appointment is effected, competency assessment is done.	None	N/A	100%	Appointment letter, competency results

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ By-laws	M - 6 5 3	Number of by-laws Drafted/or reviewed, taken for public participation concluded and Adopted by Council YTD*	#	L e p - M L e g a l	2	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2	Council resolution, copy of the By-law, advert

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ Legal Services	M-136	Percentage of Service Level Agreements (SLAs) drafted/or reviewed within 7 working days of receipt of notice of appointment from Municipal Manager YTD*	%	Legal	100%	90%	100%	90%	100%	All SLA's were drafted/reviewed within 7 working days from date of request.	None	None	90%	Register indicating the date of appointment letter receipt to date of SLA completion Copies of Signed SLAs

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ Legal Services	M - 6 5 3 A	Number of By-laws Gazette by end of Financial Year. YTD	#	L e p - M L e g a l		N/A	N/A	N/A					2	Copy of a gazetted by-law
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ Governance and Administration	M - 6 5 5	Number of Council meetings held YTD*	#	L e p - M a d m i n	9	1	4 Meetings held	2	5	1 ordinary meeting and 4 special council meetings held.	None	N/A	8	Meeting Schedule/ Calendar Invitations Minutes/Resolution Register Attendance register

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ IT and Support	M - 1 3 5	Number of ICT related policies and plans Developed/ Reviewed and adopted by Council YTD*	#	L e p - M I T	13	N/A	N/A	N/A					13	Council resolution
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ IT and Support	M - 0 0 3 4	Number of ICT Steering committee meetings held YTD	#	L e p - M I T	0	1	1	2	1	1 meeting held on 12 December 2019	None	N/A	4	Invitations, minutes, attendance registers, resolution register

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2					Annual Target 2019/20	Portfolio of evidence
									Actual	Actual Notes	Challenges	Corrective Action		
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ IT and Support	M-23	Percentage of complaints received on the electronic system and successfully attended to by customer care unit YTD*	%	Lepp-Mad-min	96%	80%	0	80%	100%	85 complaints were attended by the customer service department and service delivery departments addressed 96%	None	None	85%	System generated quarterly Report signed off by EMCSSS

5.4 DEVELOPMENT PLANNING

Development Planning has 9 indicators on the higher SDBIP. Out of the 9 indicators, 3 indicators were achieved, 1 indicator exceeded target 1 indicator over exceeded, 1 indicator below target, 3 indicators are not applicable

The Department of Development Planning is responsible for the following divisions:

- ▶ Building Control
- ▶ Land Use Management
- ▶ Housing

The following were noted:

- Municipal Land Use Scheme approved under Item A165/2017[12]
- Reviewed MSDF and LSDF approved under Item A166/2017[12]
- Average turnaround time (weeks) related to attend to (notices/directives issued) land use contraventions YTD is 6 weeks;
- A total of 8 notices were served within 2 (two) days from the date of detection
- 59 applications assessed within 13 weeks cumulatively in Q2.
- 52 Contravention were detected and 52 notices were issued. Cumulative Q1+Q2 = 240 contraventions, within 1 week.
- 32 building plans were submitted and all 32 were assessed within the prescribed period of 30 days;
- All the building contraventions were attended timeously, 240 contraventions were detected and 240 notices were issued; year to date.
- No application for land use was received and brought to attention of MPT
- 143 housing enquiries were attended on time and addressed to relevant department.

The challenges for the department is inability to enforce by- laws regulating spatial planning,

The detailed performance for the department follows:

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	POE
					2018/19 Actuals	Actual	Actual	Actual						
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Socio Economic Surveys	M - 1 8 6	Percentage of enquiries attended to on weekly basis(updating housing need register, etc) *	#	M H S	0	100%	100%	100%	100%	35 enquiries received in Q1; 108 in Q2 respectively, and all attended and resolved. Cumulatively a total of 143 enquiries were attended to .	None	None	100%	Query register

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U p d a t e r	B a s e l i n e 2018/19 Actuals	Qtr. 1		Qtr. 2					Annual Target 2019/20	POE
						Actual		Actual	Actual Notes	Challenges	Corrective Action		
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Sustainable and Integrated Rural Development	M - 7 0 7	Number of human settlement development plans reviewed and approved by Council	# M H S	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Council Resolution Developme nt Plans
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Building Plans Administration and	M - 1 1 4	Average turnaround time of building contraventions attended (submitted for legal action) within 6 weeks from detection YTD*	# M B C	6 weeks	6 weeks	1.8 weeks	6 weeks	1 week	52 Contraventi on were detected and 52 notices were issued. Cumulative Q1+Q2 = 240 contraventi ons, within 1 week.	None	None	6 weeks	A register indicated when contraventi ons were detected, notices were issued and attended to

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	U p d a t e r	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	POE
Inspectorate														
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Building Plans Administration and Inspectorate	M 7 5 9	Average turnaround time (weeks) for assessment of building plans YTD*	# w o r k i n g d a y s	M B C	28 working days	30 working days	36 working days	30 working days	29.5 working days	32 building plans received and assessed within 29.5 working days in Q2 cumulatively	None	None	30 working days	A register indicating the date in which Building plans were received to assessment conclusion

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U M O L U M e r	U p d a t e r	Baseline	Qtr. 1	Qtr. 2					Annual Target 2019/20	POE	
					2018/19 Actuals		Actual	Actual	Actual Notes	Challenges	Corrective Action			
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M - 7 6 0	Average turnaround time (weeks) for assessment and finalization of land use and development applications from the date of receipt as delegated to the Executive Manager	# w e e k s	M L U	13 weeks	14 weeks	13 weeks	14 weeks	13 weeks	59 applications assessed within 13 weeks cumulative y in Q2.	None	None	16 weeks	Assessmen t Register
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M - 7 5 5	Average turnaround time (weeks) for assessment and finalization of land use and development applications from date of receipt as delegated to the Municipal Planning Tribunal	# w e e k s	M L U	16 weeks	16 weeks	None	16 weeks	None	No application were received in Q2	None	None	26 weeks	Assessmen t Register Tribunal Meeting Minutes

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U M #	U p d a t e r M L U	Baseline	Qtr. 1	Qtr. 2					Annual Target 2019/20	POE	
					2018/19 Actuals	Actual	Actual	Actual	Actual Notes	Challenges	Corrective Action			
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M 7 6 1	Average turnaround time (weeks) related to attend to (notices/directi ves issued) land use contraventions YTD	# w e e k s	M L U	1 week	6 weeks	1.4 working days	6 weeks	2 working days	8 Notices issued within 2 working days in Q2 cumulative y	None	None	6 weeks	Notices issued A register of recording all land contraventi ons date of detection/r eported to date of notice issued
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M 7 3 3	Number of Land Use Scheme compiled, approved by Council YTD	#	M L U	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Council Resolution and the Approved Land use scheme

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline	Qtr. 1	Qtr. 2					Annual Target 2019/20	POE
					2018/19 Actuals		Actual	Actual	Actual Notes	Challenges	Corrective Action		
KPA1: Spatial Rationale\ Rational planning to bridge first and second economies and provide adequate land for development\ Land use	M 7 3 4	Number of the SDF compiled and approved by Council YTD	#	M L U	0	N/A	N/A	N/A	N/A	N/A	N/A	1	Council resolution SDF document

5.5 BUDGET AND TREASURY

Budget and Treasury has 18 indicators on the higher SDBIP. From the 18 indicators, 4 indicators were achieved, 1 indicator exceeded target, 1 indicator over exceeded target, 1 indicator below target, 5 indicators unsatisfactory and 6 indicators were not applicable for the second quarter.

The Department of Budget and Treasury is responsible for the following divisions:

- Budget and Reporting
- Expenditure
- Income
- Supply Chain Management

Successes that were noted from this department are as follows:

- Liquidity ratio (R-value assets / R-value liabilities as %) is 233%
- Two financial Reports were submitted to council
- The annual financial statements received a qualified audit opinion
- A Deviation report and A tender reports was submitted to council
- A Percentage Capital budget actually spent on capital projects identified for financial year i.t.o. IDP is 43.62% against a target of 50%
- Percentage Cost coverage (R-value all cash at a particular time plus R-value investments, divided by R-value monthly fixed operating expenditure is 257% against a target of 200%
- Debt coverage (total R-value operating revenue received minus R-value Operating grants, divided by R-value debt service payments (i.e. interest + redemption) due within financial year is at 1294%
- Percentage debtors collection rate YTD is at 84% against a target 95% and its 11% below target
- Percentage outstanding service debtors to revenue (R-value total outstanding service debtors divided by R-value annual revenue actually received for services is 16% against a target of 5%
- Percentage of municipal infrastructure grant (MIG) spent is 26% against a target of 50%

The detailed performance for the department follows:

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Asset Management	M _ 1 7	Number of Asset Verification conducted YTD	#	L e p - M B & R	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	SLA of Appointed Service Provider Updated Asset Registers
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Asset Management	M _ 6 3 0	Percentage Liquidity ratio (R-value current assets / R-value current liabilities as percentage) YTD	%	L e p - M B & R	282%	200%	233%	200%	233%	Current Assets R449 799/Cur rent Liabiliti es R192 395	None	None	200%	Financial report

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Budget and Reporting	M-25	Number of quarterly financial reports submitted to Council YTD*	#	L e p - M B & R	4	1	1	1	1	Report Submitted to Corportae Services for Agenda	None	None	4	Quarterly Financial reports to Council Council resolution
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Budget and Reporting	M-756	Number of Interim financial statements prepared and submitted to Audit Committee YTD	#	L e p - M B & R	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Interim Financial Statements

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Budget and Reporting	M-281	Number of Annual Financial Statements submitted to the Auditor General on time (by end August) YTD	#	L e p - M B & R	1	1	1	N/A	N/A	N/A	N/A	N/A	1	Set of Financial Statements (AFS)', Proof of submission
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Budget and Reporting	M-397	Percentage Cost coverage (R-value all cash at a particular time plus R-value investments, divided by R-value monthly fixed operating expenditure) YTD	%	L e p - M B & R	134%	200%	257%	200%	257%	Total Cash R78 096 145/ Fixed Monthly Operating Exp R30 309 000	none	none	200%	Financial Report

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Expenditure Management	M-11	Percentage of municipal Financial Management Grant spent YTD*	%	Lepp-MExp	4%	20%		50%	43%	Underspending of Grant Funding	Underspending due to vacant intern positions and payment to service providers	Positions for interns has being advertised and appointments should follow soon.	100%	Financial Report
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Expenditure Management	M-205	Percentage Debt coverage (total R-value operating revenue received minus R-value Operating grants, divided by R-value debt service payments (i.e. interest + redemption) due within financial year) YTD	%	Lepp-MExp	1299%	200%	393%	200%	1294%	Over achieved due to low debts by the municipality	None	None	200%	Financial Report

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Supply Chain management \ None	M - SCM 1	Number of tender reports submitted to council per quarter YTD	#	Lepp - MSCM	4	1		1	1	Report Submitted to Corporate Services for Agenda	None		4	Tender reports
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Supply Chain management	M - SCM 2	Number of Deviation reports submitted to council per quarter YTD	#	Lepp - MSCM	4	1		1	1	Report Submitted to Corporate Services for Agenda	None	None	4	Deviation report

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Supply Chain management	M-33	Number of stock count done per annum	#	Lepp-	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Stock taking report
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Revenue Management	M-33	Percentage debt collected YTD	%	Lepp-M Rev	90%	90%	83%	95%	84%	The collection rate is 84%. Demobilisation of Medupi workers	Although the Debt Collector is assisting with collection, payments from Farms, Marapong and Thabo Mbeki are still received in drips	Debt Collector and Credit Control Unit to work together to ensure that revenue collection is improved	95%	Revenue collection report

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Revenue Management	M-39	Percentage outstanding service debtors to revenue (R-value total outstanding service debtors divided by R-value annual revenue actually received for services) YTD	%	L e p - M R e v	10%	10%	17%	5%	16%	The debt increased by 16%. Demobilisation of Medupi workers	Although the Debt Collector is assisting with collection, payments from Farms, Marapong and Thabo Mbeki are still received in drips	Debt Collector and Credit Control Unit to work together to ensure that revenue collection is improved	5%	Revenue collection report
KPA3: Financial Viability and Financial Management\ Enhance revenue and financial management\ Revenue Management	M-637	Number of credit control policies reviewed and approved by Council YTD*	#	L e p - M R e v	1	N/A	1	N/A	1	The Credit Control policies in use were approved by Council in May 2019	None	The policies were submitted to Council in May 2019 with the budget	1	Council resolution

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Revenue Management	M-636	Number of awareness campaign on payment of services and registration of indigent consumers YTD	#	L e p - M R e v	3	N/A	3	1	6	The municipality sends sms and statements to the consumers every month.	Reluctance by people qualifying as indigents to come forward to register.	Continuous awareness campaigns to be held throughout the year	3	Attendance registers
KPA3: Financial Viability and Financial Management \ Enhance revenue and financial management \ Free Basic Services	M-638	Number of updated and credible indigents register in place YTD	#	L e p - M R e v	1	N/A	1	1	1	The indigent register consists of 1738 indigents	Reluctance by people qualifying as indigents to come forward to register.	Proper indigent time frames to be set with Councillors	1	Indigent register

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ Auditor General	M-650	Number of Unqualified Audit Opinion received from AG YTD	#	Lepp-CFO	1	N/A	N/A	1	0	The municipality received qualified audit opinion	NONE	NONE	1	Audit report
KPA6: Good Governance and Public Participation \ Responsible, accountable, effective and efficient corporate governance \ Auditor General	M-740	Number of material audit findings against the municipality regarding financial statements YTD	#	Lepp-CFO	3	N/A	N/A	3	2	The municipality has 2 paragraph for qualification	none	None	0	Audit report

5.6 SOCIAL SERVICES

Social Services have 19 indicators on the higher SDBIP. From the 19 indicators, 7 indicators were achieved, 2 indicators exceeded target, 6 indicators below target and 3 indicators unsatisfactory.

The Department of Social Services is responsible for the following divisions:

- ▶ Traffic
- ▶ Registration Authority and Licensing
- ▶ Waste Management
- ▶ Parks
- ▶ Libraries and Thusong Centres
- ▶ Fire and disaster management units

The following were noted from this vote:

- Two(2) meeting held with stakeholders in the public transport sector as scheduled;
- 100 trees were planted in the second quarter of the financial year. And year to 110 trees planted year to date.
- A total of 2 Library campaigns were realised;
- Turnaround times of leaner license applicants to be tested were achieved at 1 week.
- Five (5) joint law enforcement campaigns were held with sector department, SAPS and Provincial traffic.
- A total of 2 safety and security forums were held successfully in the second quarter of the financial year.
- The number speed checks performed on municipal roads by municipal traffic officers is 55 year to date
- General non-hazardous waste collected in all 8232 households in urban areas and additional 4668 households at rural villages has access to refuse removal
- Refuse removal services provided in 17 villages.
- About 27 environmental awareness education campaign were conducted in the Municipal borders in the second quarter
- About 30% of households has access to solid waste removal

The detailed performance for the department follows:

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	U - p - d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Environmental Management	M-170	Number of trees planted per quarter, year to date (operational budget)*YTD	#	L e p - M P a r k s	509	0	14	200	110	100X trees were planted to various places.	Delay in issuing order, due to migrating from old manual system to new electronical system	Purchase Order of 500 trees has been issued and trees will be planted in 3rd quarter.	500	Purchase Order/Letter for request of donation Delivery Note Invoice Nursery Inventory Register Beneficiary list
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Environmental Management	M-702	Number of waste awareness campaigns implemented quarterly per year. YTD	#	L e p - M W a s t e	48	12	1	24	27	12x Waste awareness campaigns conducted for Q2	None	None	48	Activity Plan Notice/letter to stakeholders Presentations Attendance register Pictures

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	U - d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Library Services	M-172	Number of library campaigns held quarterly per year. YTD	#	L e p - M Lib	4	1	1	2	2	1x library campaign conducted for Q2.	None	None	4	Notices /Letter, themes/presentations, att register
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Library Services	M-LB1	Number of Thusong Centre services campaigns held quarterly per year.YTD	#	L e p - M Lib	4	1	1	2	2	1x thusong centre services campaign conducted for Q2.	None	None	4	Notices /Letter, themes/presentations, att register

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	U - d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Library Services	M - L B 2	Number of reports on education activities per quarter, YTD.	#	L e p - M L i b	4	1	1	2	2	Report on Education Forum planned on 03/12/2019 submitted for council.	None	None	4	Invitations, agenda, att register, minutes, program Reports served at Council Resolution of Council
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Registry	M - 3 9 5	Average turnaround time between application and testing of applicants for license YTD	# w e e k s	L e p - M R e g	1 week	3 weeks	1 week	3 weeks	1	The average turnaround time between application and testing of applicants for license has improved to 1 week.	None	None	3weeks	Weekly print out from NATIS, register

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	U - d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Registry	M - R G 1	Average turnaround time between application for driver's license YTD	# weeks	L e p - M R e g	2 weeks	2 weeks	2 weeks	2 weeks	1	Average turnaround time between application for driver's license has improved to 1 week	None	None	2weeks	Print outs from NATIS, registers.
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Registry	M - R G 2	Number of stakeholders engagement meetings on public transport activities YTD.	#	L e p - M R e g	4	1	1	2	2	Stakeholders engagements meeting on public transport was held on 11/12/2019	None	None	4	Invitations, agenda, att register, minutes, year program , stakeholder data base

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	U - d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Road Safety/ Law Enforcement	M-703	Number of speed checks held YTD		L e p - M T r a f	112	36	35	72	55	20 speed checks conducted during Q2.	Insufficeint budget for calibration of the machine	The target will be acrchived during Q3.	134	Activity Plan/Schedule Speed checks register Register/list of Fines/tickets issued
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Road Safety/ Law Enforcement	M-704	Number of joint law enforcement operations with other law enforcement agencies undertaken held YTD.	6	L e p - M T r a f	4	1	3	2	5	2x Joint Law Enforcement operations with other law enforcement.	Intensification of traffic operations during culander holidays & during transport month.	None	4	Invitations, stop & check register, att register

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	U - d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Safety and Security	M706	Number of safety and security forum meetings held per quarter YTD	#	L e p - M T r a f	3	1	1	1	1	One meeting was held during the second quarter that was initiated by the municipality.	None	None	1	Invitations, agenda, att register, minutes
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Waste Management	M250	Number of urban household provided with weekly refuse removal, YTD	#	L e p - M W a s t e	8800	8800	8231	8800	8231	8231 urban households are provided with weekly refuse removal.	None	None	9050	Billing list

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	U - d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Waste Management	M-402	Percentage households with access to basic level of solid waste removal, YTD	%		55%	55%	30%	55%	30%	12900 hh receives refuse removal	None	None	65%	Calculation sheet, list of urban and rural HH
KPA2: Service Delivery and Infrastructure Development\ Protect the environment and improve community well-being\ Waste Management	M-708	Number of rural villages with access to weekly refuse removal services through roll-on, roll-off system	#	L e p - M W a s t e	13	13	17	13	17	Rural villages have access to weekly refuse removal services through roll-on, roll-off system.	None	None	14	Weekly Activity Plan List of Villages Bin Numbers Coordinates List of Households/ Beneficiaries Log sheets

5.7 INFRASTRUCTURE SERVICES

Infrastructure Services have 17 indicators on higher SDBIP .Out of the 17 indicators 3 were not applicable for the second quarter. From the 14 measured indicators 6 achieved target, 2 indicators exceeded target, 6 indicators performed below average. There are 15 major project under this department 7 projects are on target as planned and only 7 projects shows minimal progress and project is placed on hold.

The Department of Infrastructure is responsible for the following units:

- ▶ Water
- ▶ Sanitation
- ▶ Project Management Unit
- ▶ Electrical
- ▶ Roads and Storm water

The following were noted:

- Water loss for the was calculated as 27% against a target of 14% loss
- Fifteen(15)villages, internal streets were graded during the second quarter of the financial year 2019/20
- No new electrical connections were done in the first quarter of 2019/20
- 33,92 of the households have access to basic level of sanitation,
- 34%of the households have access to basic level of water.
- The municipality is busy with projects to address the backlog.
- 86,5% of households have access to electricity.
- Electricity loss was calculated to be at-14,35 % electrical loss at the end of quarter
- Percentage of Municipal Infrastructure Grant Spent by end quarter 2 is 26%
- Percentage of maintenance budget spent on infrastructure maintenance by public works is 43%.

The detailed performance for the department follows:

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development \ Provide quality and well maintained infrastructural services in all municipal areas \ Electrical Network (Electricity – Maintenance and Upgrading)	M _3 4 0	Percentage of Electrical losses YTD*	% M E l e c	8,65%	12%	-30%	12%	MINUS - 14.35%	A gain,	NONE	NONE	10%	Loss report should indicate all factors that are a contribution to the loss

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (New Infrastructure)	M-401A	Percentage households with access to basic level of electricity connected by Eskom*YTD	%	L e p - M E l e c	0%	56%	67%	56%	84%	Target archived	None	None	57%	List of serviced households and summary of calculation for the reported percentage
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Electrical Network (New Infrastructure)	M-401B	Percentage households with access to basic level of electricity connected by Municipality *(Urban households) YTD	%	L e p - M E l e c	0%	17%	17%	17%	67%	Target achieved	None	None	17%	List of serviced households and summary of calculation for the reported percentage

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Free Basic Services	M-753	Percentage households without access to basic level of Electricity YTD*(Backlog)	%	L e p - M E l e c	0%	26.50%	16%	26%	33%	target achieved 1898 house are not yet connected	None	None	25%	List of households not serviced
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Infrastructure Planning	M-757	Number of infrastructure master plans reviewed YTD	#	L e p - P M U / E M I S	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Approved Integrated Infrastructure Master Plan

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	I D	INDICATOR	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development \ Provide quality and well maintained infrastructural services in all municipal areas \ Roads and Storm water – Maintenance and Upgrading	M _2 1 8	Number of villages in which access roads are bladed YTD*	#	40	7	7	14	15	target achieved 8 villages were bladed their qtr	None	None	39	1, Grader Log sheet Road;

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water– Maintenance and Upgrading	M-74	Total length of kilometers upgraded from gravel road to surfaced road YTD*	# km	L e p - M P W	7km	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5.5km 30% progress	Approved Budget Spec report SLA Progress reports & Minutes Completion Certificate upon completion of the Road
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Roads and Storm water– Maintenance and Upgrading	NM-1	Total Percentage of maintenance budget spent on infrastructure maintenance by Public works unit YTD*	%	L e p - M P W	0%	15%	0	45%					90%	Maintenance Plan Logbook/register recording maintained activities Expenditure Report

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Sanitation - New Infrastructure	M-400	Percentage households with access to basic level of sanitation YTD*	%	L e p - M S a n i t	49.25%	50%	85%	50%	33.92%	18185 households serviced	project not yet completed	None	55%	List of serviced households Calculation Summary of the percentage
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Waste Water Quality (Green Drop)	M-758	Number of Green drop assessment report submitted to DWS for green drop risk rating YTD	#	L e p - M S a n i t	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	Sewerage analysis report

Hierarchy (KPA \ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development \ Provide quality and well maintained infrastructural services in all municipal areas \ Sanitation \ Free Basic Services	M-752	Percentage households without access to basic level of Sanitation YTD*(Backlog)	%	Lepp - M Sanit	0%	50%	15%	50%	66.08%	35430 households not serviced	project not yet completed	None	45%	List of households not serviced

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water – Supply	M-399A	Percentage Formal Urban households with access to basic level of water YTD*	%	Lepp- MWater	25%	25%	25%	25%	18%	9750 households serviced	No new developments	none	26%	List of billed consumers/Households
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water – Supply	M-399B	Percentage Rural households with access to basic level of water YTD*	%	Lepp- MWater	40%	40%	40,2%	40%	13%	7232 households serviced	project not yet completed	None	42%	List of households serviced

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	UOM	Updater	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water – Supply	M-399C	Percentage Urban Informal households with access to basic level of water YTD*	%	Lepp-M Water	6%	6%	7.4%	6%	16%	8711 households serviced	none	none	6%	List of households serviced
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water – Supply	M-399D	Percentage households without access to basic level of Water YTD*(Backlog)	%	Lepp-M Water	27%	27%	27,2%	26%	52%	27920 households not serviced	More funding required	None	25%	List of households not serviced

Hierarchy (KPA\ STRATEGIC OBJECTIVE \ Programme)	ID	INDICATOR	U O M	U p d a t e r	Baseline 2018/19 Actuals	Qtr. 1	Actual	Qtr. 2	Actual	Actual Notes	Challenges	Corrective Action	Annual Target 2019/20	Portfolio of evidence
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water loss (unaccounted water)	M 8 1	Percentage of water losses YTD*	%	L e p - M W a t e r	10%	14%	35%	14%	27%	target not achieved	aged infrastructure in town and marapong contributed to loss of water	replace AC pipe with upvc	12%	Water Loss Report
KPA2: Service Delivery and Infrastructure Development\ Provide quality and well maintained infrastructural services in all municipal areas\ Water Quality (Blue Drop)	M 7 2 8	Number of Blue drop assessment reports conducted per quarter,	#	L e p - M W a t e r	12	3	3	3	3	three reports were captured	None	None	12	Water analysis Report

6 Project Implementation

6.1 Office of the Municipal Manager

No significant projects in this department, however the Accounting Officer is responsible for all the projects including the Public Private Partnership projects.

6.2 Strategic Support Services

No Projects for this Department.

6.3 Corporate Support Services

Project Name	No.	Description of deliverables	Start date	Completion date	Quarter 1			Quarter 2			Actual Notes	Challenges	Corrective Actions	Expenditure	Annual Budget 2019-2020	Source of funding
					% Prog Target	Activity /Milestone	Actual % Prog	% Prog Target	Activity /Milestone	Actual % Prog						
IT Equipment	P-10	Purchase IT Equipment, Laptops, Desk Tops, Printers	Jul-19	Jan-20	15	Specifications and Advertisement		60	Procurement of It Equipment In Batches	90	Purchase order issued	Awaiting delivery from service provider	None	R600 00	R3600000	LLM

6.4 Development Planning

No Projects for this Department.

6.5 Budget and Treasury

Project Name	No.	Description of deliverables	Start date	Completion date	Quarter 1			Quarter 2			Actual Notes	Challenges	Corrective Actions	Ependiture	Annual Budget 2019-2020	Source of funding
					% Prog Target	Activity /Milestone	Actual % Prog	% Prog Target	Activity /Milestone	Actual % Prog						
Office Furniture	P-09	Purchase of Office Furniture	Jul-19	Mar-1920	15	Specifications and Advertisement		100	Procurement of the Specified Furniture	100	Furniture purchased	None	none	R150000	R150000	LLM

6.6 Social Services

No Projects for this Department .

6.7 Infrastructure Development

Project Name	No.	Description of deliverables	Start date	Completion date	Quarter 1			Quarter 2			Actual Notes	Challenges	Corrective Actions	Expenditure	Annual Budget 2019-20	Source of funding
					% Prog Target	Activity /Milestone	Actual % Prog	% Prog Target	Activity /Milestone	Actual % Prog						
10 x 10 000L JOJO Tanks	P-01	10 JOJO tanks with the Capacity of 10 000 liters hoisted up.	Jul-19	Dec-19	30	Procurement Process done	15%	100	Project completed	15%	Finalization of project specification	none	none		R 68,000	LLM
Drilling, Electrification and Equipping of Boreholes	P-02	Drilled boreholes with Pumps and pipes connected to power line and functional	Jul-19	Dec-19	35%	Procurement Process done	15%	100	Project completed	25%	specification approved, waiting advert	None	none		R 300,000	LLM
Water conservation and Water Demand management	P-03	A reviewed Water Conservation and Water Demand Management Plan	Jul-19	Nov-19	35%	Procurement Process done	15%	75	Consultation and Compilation	15%	Finalization of project specification	none	none		R 150,000	LLM
Supply and Delivery of Standby Lockers and Beds	P-04	Purchase Lockers and Beds for Infrastructure Standby staff	Jul-19	Nov-19	30	Procurement Process done	15%	100	Project completed	15%	Busy preparation of RFQ specs	none	none		R 50,000	LLM
Lephalale Integrated Infrastructure Master plan		A reviewed Integrated Infrastructure Master Plan	Jul-19	Mar-20	30	Procurement Process	10%	60	Consultation and Compilation	25%	Awaiting for adjudication	none	none		R 3,500,000	LLM
Vehicles	P-21	Purchase Pool Vehicles for the Department	Jul-19	Jun-19	30	Procurement Process	15%	60	Procurement Process	25%	Awaiting for adjudication	none	none		R 5,000,000	LLM

Project Name	No.	Description of deliverables	Start date	Completion date	Quarter 1			Quarter 2			Actual Notes	Challenges	Corrective Actions	Expenditure	Annual Budget 2019-20	Source of funding
					% Prog Target	Activity /Milestone	Actual % Prog	% Prog Target	Activity /Milestone	Actual % Prog						
Thabo Mbeki Sewer Network Sanitation Phase2	P-06	Completion of Phase 2 of the Thabo Mbeki Sewer Network Sanitation	Jul-19	Jun-19	15	Construction in progress	Not applicable	35	Construction in progress	not applicable	not applicable	not applicable	not applicable	R 10,182,550	MIG	
Thabo Mbeki Sewer Network Sanitation	P-08	Completion of Thabo Mbeki Sewer Network Phase	Jul-19	Mar-19	15	Construction in progress	80%	35	Construction in progress	80%	The project is in the process of resuscitation	The project is on hold	The project is under review	R 9,175,971	MIG	
Ga-Seleka and Witpoort RWS phase 4	P-07	Completion Ga-Seleka and Witpoort RWS phase 4	Jul-19	Jun-19	10	Advertisement and appointment of PSP	0%	20	Construction in progress	0%	The project is in the process of resuscitation	The project is on hold	The project is under review	R 1,529,120	MIG	
Steve Biko Access road		Completion of Steve Biko Access road Phase 1	Jul-19	Jun-20	15	Advertisement and appointment	15%	35	Construction in progress	100%	completed	None	None	R 2 000,000.00	R 2,000,000	MIG
Melvell Access Road	P-12	Completion of Mel-vel Access road at Shongoane 1	30-Sep-19	30-Aug-20	15%	Advertisement and appointment	30%	35%	Construction in progress	42%	Project in progress	None	None	R 7 491 951.90	R 19 210 133	MIG

Project Name	No.	Description of deliverables	Start date	Completion date	Quarter 1			Quarter 2			Challenges	Corrective Actions	Expenditure	Annual Budget 2019-20	Source of funding
					% Prog Target	Activity /Milestone	Actual % Prog	% Prog Target	Activity /Milestone	Actual % Prog					
Steve Biko Water Source and Connector Pipe lines development.		Connection of Steve Biko Water reticulation network to Water tanker and connecting pipelines	Jul-19	Jun-20	15	Advertisement and appointment	15%	35	Construction in progress	35%	project on detailed design stage	None	None	R 11 400 000	WSIG
Mokuruanyane water scheme bulk pipeline phase 1		Connect a bulk pipe line on the mokuruanyane water reticulation network Phase 1	Jul-19	Jun-20	15	Advertisement and appointment	20%	35	Construction in progress	55%	project on detailed design stage	None	None	R 15,000,000	WSIG
Mokuruanyane Water Scheme Bulk Connector Line (Project 2)		Connect a bulk pipe line on the mokuruanyane water reticulation network Phase 2	Jul-19	Jun-20	15	Advertisement and appointment	20%	35	Construction in progress	55%	project on detailed design stage	none	none	R 800,000	WSIG
Construction of VIP'S:Sanitation projects in various villages, shongoane scheme		Completion of VIP toilets at various villages at shongoane	Jul-19	Jun-20	15	Advertisement and appointment	10%	35	Construction in progress	40%	project in progress	none	none	R 3 512 771.19	R 12,800,000 DWS

7 SDBIP budget statements

The Municipal Budget and Reporting Regulations (MBRR) R33, specifies that the financial report of a Municipality must be in the format specified in Schedule C and include all the required tables, charts, explanatory information and the quality certificate, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act.

The Finance Department has submitted the following:

1. Table C1 – Summary
2. Table C2 – Financial Performance (Functional classification)
3. Table C3 – Financial Performance (revenue and expenditure by municipal vote)
4. Table C4 – Financial Performance (revenue and expenditure)
5. Table C5 – Capital Expenditure (municipal vote, standard classification and funding)
6. Table C6 – Financial Position
7. Table C7 – Cash Flow

7.1 Table C1 – Summary

Choose name from list - Table C1 Monthly Budget Statement Summary - M06 December									
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	83321589	57093311	57093311	5291654	88259692	28546661	59713031	209%	57093311
Service charges	100347597	273674310	273674310	18513972	82899696	136837194	-53937498	-39%	273674310
Investment revenue	300622	1510500	1510500	0	95858	755256	-659398	-87%	1510500
Transfers and subsidies	101053981	152983150	152983150	0	110545211	76491604	34053607	45%	152983150
Other own revenue	20647614	55502704	55502704	7864581	40291640	27751450	12540190	45%	55502704
Total Revenue (excluding capital transfers and contributions)	305671403	540763975	540763975	31670207	322092097	270382165	51709932	19%	540763975
Employee costs	72637081	199908397	199908397	16095678	78512052	99955145	-21443093	-21%	199908397
Remuneration of Councillors	4166128	10389878	10389878	897418	4431412	5194952	-763540	-15%	10389878
Depreciation & asset impairment	2345635	85534874	85534874	0	810837	42767462	-41956625	-98%	85534874
Finance charges	3739848	17707238	17707238	78143	4377971	8853626	-4475655	-51%	17707238
Materials and bulk purchases	46301574	157402439	157402439	15032966	58002528	78611813	-20609285	-26%	157402439
Transfers and subsidies	233192	900000	900000	8333	-31163	450018	-481181	-107%	900000
Other expenditure	30742793	102417940	102417940	11871083	40274099	51299536	-11025437	-21%	102417940
Total Expenditure	160166251	574260766	574260766	43983621	186377736	287132552	100754816	-35%	574260766
Surplus/(Deficit)	145505152	-33496791	-33496791	-12313414	135714361	-16750387	152464748	-910%	-33496791
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	17193236	81460850	81460850	0	0	40730432	-40730432	-100%	81460850
Contributions & Contributed assets	0	0	0	0	0	0	0		0
Surplus/(Deficit) after capital transfers & contributions	162698388	47964059	47964059	-12313414	135714361	23980045	111734316	466%	47964059
Share of surplus/ (deficit) of associate	0	0	0	0	0	0	0		0
Surplus/(Deficit) for the year	162698388	47964059	47964059	-12313414	135714361	23980045	111734316	466%	47964059
Capital expenditure & funds sources									
Capital expenditure	17932218	160918622	154733707	19333143	37555161	60333231	-22778070	-38%	154733707
Capital transfers recognised	0	0	0	0	0	0	0		0
Borrowing	0	0	0	0	0	0	0		0
Internally generated funds	0	0	0	0	0	0	0		0
Total sources of capital funds	0	0	0	0	0	0	0		0
Financial position									
Total current assets	148573629	226615000	226615000		178241772				226615000
Total non current assets	-40357042	1671835622	1665650707		37555161				1665650707
Total current liabilities	19393283	-144086904	-144086904		83140164				-144086904
Total non current liabilities	-70162394	-160999000	-160999000		0				-160999000
Community wealth/Equity	0	2119240950	2119240950		135714361				2119240950
Cash flows									
24Net cash from (used) operating	0	0	0	0	0	0	0		0
Net cash from (used) investing	0	0	0	0	0	0	0		0
Net cash from (used) financing	0	0	0	0	0	0	0		0
Cash/cash equivalents at the month/year end	0	0	0	0	0	0	0		0
Debtors & creditors analysis									
	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	0	0	26743467	14798136	8500253	7227992	5953578	219,652	282875133
Creditors Age Analysis									
Total Creditors	549518184	27704167.8	0	0	0	0	0	-	577222351.8

7.2 Table C2 – Financial Performance (standard classification)

Choose name from list - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December										
Description	Ref	2018/19	Budget Year							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
Governance and administration		68092818	109078791	109078791	6363412	101730399	54539457	47190942	87%	109078791
Executive and council		17478051	39964152	39964152	278490	9737390	19982118	-10244728	-51%	39964152
Finance and administration		50614767	69114639	69114639	6084922	91993009	34557339	57435670	166%	69114639
Internal audit		0	0	0	0	0	0	0		0
Community and public safety		36371065	10329345	10329345	264800	3262773	5164695	-1901922	-37%	10329345
Community and social services		15462	207246	207246	25132	66829	103638	-36809	-36%	207246
Sport and recreation		62754	0	0	0	0	0	0		0
Public safety		54075	10122099	10122099	239668	3195944	5061057	-1865113	-37%	10122099
Housing		36238774	0	0	0	0	0	0		0
Health		0	0	0	0	0	0	0		0
Economic and environmental services		19973430	42954209	42954209	47761	263539	21477125	-21213586	-99%	42954209
Planning and development		2361944	850399	850399	26722	213152	425209	-212057	-50%	850399
Road transport		17611486	42103810	42103810	21039	50387	21051916	-21001529	-100%	42103810
Environmental protection		0	0	0	0	0	0	0		0
Trading services		192783151	459862480	459862480	24994235	216835382	229931320	-13095938	-6%	459862480
Energy sources		100069172	229849584	229849584	17435387	85867937	114924816	-29056879	-25%	229849584
Water management		31306826	130211844	130211844	4065932	34151705	65105952	-30954247	-48%	130211844
Waste water management		40203233	54526386	54526386	1978160	19475400	27263208	-7787808	-29%	54526386
Waste management		21203920	45274666	45274666	1514756	77340340	22637344	54702996	242%	45274666
Other	4	5644177	0	0	0	0	0	0		0
Total Revenue - Functional	2	322864641	622224825	622224825	31670208	322092093	311112597	10979496	4%	622224825
Expenditure - Functional	-									
Governance and administration		42845378	167944339	167944339	11223420	59897733	83973401	-24075668	-29%	167944339
Executive and council		16709994	68593256	68593256	4745761	20124188	34297082	-14172894	-41%	68593256
Finance and administration		25390919	97173349	97173349	6376635	39157041	48587405	-9430364	-19%	97173349
Internal audit		744465	2177734	2177734	101024	616504	1088914	-472410	-43%	2177734
Community and public safety		20538367	44739510	44739510	3611713	17702819	22370106	-4667287	-21%	44739510
Community and social services		3118373	21198383	21198383	1743657	8308445	10599359	-2290914	-22%	21198383
Sport and recreation		4798733	2518	2518	0	0	1264	-1264	-100%	2518
Public safety		11344731	20122589	20122589	1591872	7936074	10061423	-2125349	-21%	20122589
Housing		1276530	3416020	3416020	276184	1458300	1708060	-249760	-15%	3416020
Health		0	0	0	0	0	0	0		0
Economic and environmental services		11824562	66570984	66570984	2856922	9390129	33285750	-23895621	-72%	66570984
Planning and development		6557385	14479949	14479949	992121	4935205	7240169	-2304964	-32%	14479949
Road transport		5267177	52091035	52091035	1864801	4454924	26045581	-21590657	-83%	52091035
Environmental protection		0	0	0	0	0	0	0		0
Trading services		88670643	295005933	295005933	26291566	99387054	147503295	-48116241	-33%	295005933
Energy sources		53829105	174648038	174648038	9839445	54566123	87324110	-32757987	-38%	174648038
Water management		19374425	76619707	76619707	13703563	29308603	38309965	-9001362	-23%	76619707
Waste water management		7648345	24785470	24785470	1291273	8902177	12392806	-3490629	-28%	24785470
Waste management		7818768	18952718	18952718	1457285	6610151	9476414	-2866263	-30%	18952718
Other		0	0	0	0	0	0	0		0
Total Expenditure - Functional	3	163878950	574260766	574260766	43983621	186377735	287132552	100754817	-35%	574260766
Surplus/(Deficit) for the year		158985691	47964059	47964059	-	12313413	135714358	23980045	466%	47964059

7.3 Table C3 – Financial Performance (revenue and expenditure by municipal vote)

Choose name from list - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 1 - Office of Municipal Manager		6014137	16074417	16074417	200908	9146910	8037225	1109685	13.8%	16074417
Vote 2 - Budget and Treasury		94763026	90822224	90822224	5840201	91784797	45411152	46373645	102.1%	90822224
Vote 3 - Corporate Services		120589	0	0	0	-2724	0	-2724	#DIV/0!	0
Vote 4 - Social Service		46084953	55604011	55604011	1779556	80605838	27802039	52803799	189.9%	55604011
Vote 5 - Technical and Engineering Services		173195106	458873774	458873774	23822822	140344122	229436972	-89092850	-38.8%	458873774
Vote 6 - Property, Planning & Development		1013007	850399	850399	26722	213152	425209	-212057	-49.9%	850399
Vote 7 - Office of the Mayor/Strategic Office		1673820	0	0	0	0	0	0		0
Vote 8 - COMMUNITY & SOCIAL SERVICES		0	0	0	0	0	0	0		0
Total Revenue by Vote	2	322864638	622224825	622224825	31670209	322092095	311112597	10979498	3.5%	622224825
Expenditure by Vote	1									
Vote 1 - Office of Municipal Manager		17086337	44497827	44497827	2102910	8077784	22249221	-14171437	-63.7%	44497827
Vote 2 - Budget and Treasury		13558743	51444805	51444805	3308651	27134986	25722713	1412273	5.5%	51444805
Vote 3 - Corporate Services		8798498	31765616	31765616	13960723	31709759	15883064	15826695	99.6%	31765616
Vote 4 - Social Service		27674233	75096012	75096012	5490464	23748945	37548426	-13799481	-36.8%	75096012
Vote 5 - Technical and Engineering Services		82414075	341258038	341258038	16504303	78660700	170629462	-91968762	-53.9%	341258038
Vote 6 - Property, Planning & Development		8351289	15205494	15205494	1048545	5301890	7602948	-2301058	-30.3%	15205494
Vote 7 - Office of the Mayor/Strategic Office		5995774	14992974	14992974	1568027	11743672	7496718	4246954	56.7%	14992974
Vote 8 - COMMUNITY & SOCIAL SERVICES		0	0	0	0	0	0	0		0
Total Expenditure by Vote	2	163878949	574260766	574260766	43983623	186377736	287132552	100754816	-35.1%	574260766
Surplus/(Deficit) for the year	2	158985689	47964059	47964059	-12313414	135714359	23980045	111734314	465.9%	47964059

7.3 Table C4 – Financial Performance (revenue and expenditure)

Choose name from list - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		83321589	57093311	57093311	5291654	88259692	28546661	59713031	209%	57093311
Service charges - electricity revenue		68200269	194057970	194057970	12301299	53271519	97029006	-43757487	-45%	194057970
Service charges - water revenue		18360186	44232475	44232475	3415765	18449146	22116247	-3667101	-17%	44232475
Service charges - sanitation revenue		7680549	19873367	19873367	1629602	6538462	9936689	-3398227	-34%	19873367
Service charges - refuse revenue		6106593	15510498	15510498	1167306	4640569	7755252	-3114683	-40%	15510498
Rental of facilities and equipment		97632	293737	293737	38746	72676	146875	-74199	-51%	293737
Interest earned - external investments		300622	1510500	1510500	0	95858	755256	-659398	-87%	1510500
Interest earned - outstanding debtors		9319480	31052172	31052172	7472836	35964862	15526104	20438758	132%	31052172
Dividends received		0	0	0	0	0	0	0		0
Fines, penalties and forfeits		60811	452809	452809	12813	84971	226411	-141440	-62%	452809
Licences and permits		5644177	9778444	9778444	229568	3156389	4889224	-1732835	-35%	9778444
Agency services		0	0	0	0	0	0	0		0
Transfers and subsidies		101053981	152983150	152983150	0	110545211	76491604	34053607	45%	152983150
Other revenue		5525514	13925542	13925542	110618	1012742	6962836	-5950094	-85%	13925542
Gains on disposal of PPE		0	0	0	0	0	0	0		0
Total Revenue (excluding capital transfers and contributions)		305671403	540763975	540763975	31670207	322092097	270382165	51709932	19%	540763975
Expenditure By Type										
Employee related costs		72637081	199908397	199908397	16095678	78512052	99955145	-21443093	-21%	199908397
Remuneration of councillors		4166128	10389878	10389878	897418	4431412	5194952	-763540	-15%	10389878
Debt impairment		0	7905000	7905000	0	0	3952500	-3952500	-100%	7905000
Depreciation & asset impairment		2345635	85534874	85534874	0	810837	42767462	-41956625	-98%	85534874
Finance charges		3739848	17707238	17707238	78143	4377971	8853626	-4475655	-51%	17707238
Bulk purchases		44904980	153318378	153318378	14604544	56774677	76659192	-19884515	-26%	153318378
Other materials		1396594	4084061	4084061	428422	1227851	1952621	-724770	-37%	4084061
Contracted services		4193427	23376159	23376159	3068750	12880937	11640411	1240526	11%	23376159
Transfers and subsidies		233192	900000	900000	8333	-31163	450018	-481181	-107%	900000
Other expenditure		26549366	71136781	71136781	8802333	27393162	35706625	-8313463	-23%	71136781
Loss on disposal of PPE		0	0	0	0	0	0	0		0
Total Expenditure		160166251	574260766	574260766	43983621	186377736	287132552	100754816	-35%	574260766
Surplus/(Deficit)		145505152	-33496791	-33496791	12313414	135714361	-16750387	152464748	(0)	-33496791
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		17193236	81460850	81460850	0	0	40730432	-40730432	(0)	81460850
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		0	0	0	0	0	0	0		0
Transfers and subsidies - capital (in-kind - all)		0	0	0	0	0	0	0		0
Surplus/(Deficit) after capital transfers & contributions		162698388	47964059	47964059	-12313414	135714361	23980045			47964059
Taxation		0	0	0	0	0	0	0		0
Surplus/(Deficit) after taxation		162698388	47964059	47964059	12313414	135714361	23980045			47964059
Attributable to minorities		0	0	0	0	0	0			0
Surplus/(Deficit) attributable to municipality		162698388	47964059	47964059	-12313414	135714361	23980045			47964059
Share of surplus/ (deficit) of associate		0	0	0	0	0	0			0
Surplus/ (Deficit) for the year		162698388	47964059	47964059	12313414	135714361	23980045			47964059

7.5 Table C5 – Capital Expenditure (municipal vote, standard classification and funding)

Choose name from list - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	2018/19	Budget Year 2019/20								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast	
R thousands	1										
Multi-Year expenditure appropriation	2										
Vote 1 - Office of Municipal Manager		0	0	0	0	0	0	0		0	
Vote 2 - Budget and Treasury		0	1361000	1361000	4112179	13094677	151500	12943177	8543%	1361000	
Vote 3 - Corporate Services		0	0	0	0	0	0	0		0	
Vote 4 - Social Service		0	0	0	0	0	0	0		0	
Vote 5 - Technical and Engineering Services		17931218	60250716	60250716	2749125	4588831	27083592	-	22494761	-83%	60250716
Vote 6 - Property , Planning & Development		1000	0	0	0	0	0	0		0	
Vote 7 - Office of the Mayor/Strategic Office		0	0	0	0	0	0	0		0	
Vote 8 - COMMUNITY & SOCIAL SERVICES		0	0	0	0	0	0	0		0	
Total Capital Multi-year expenditure	4,7	17932218	61611716	61611716	6861304	17683508	27235092	-9551584	-35%	61611716	
Single Year expenditure appropriation	2										
Vote 1 - Office of Municipal Manager		0	0	0	0	0	0	0		0	
Vote 2 - Budget and Treasury		0	0	0	8826548	15573775	0	15573775	#DIV/0!	0	
Vote 3 - Corporate Services		0	16595179	16595179	1900000	2532337	7692607	-5160270	-67%	16595179	
Vote 4 - Social Service		0	13135331	6950416	0	20250	2869582	-2849332	-99%	6950416	
Vote 5 - Technical and Engineering Services		0	69576396	69576396	1745291	1745291	22535950	-	20790659	-92%	69576396
Vote 6 - Property , Planning & Development		0	0	0	0	0	0	0		0	
Vote 7 - Office of the Mayor/Strategic Office		0	0	0	0	0	0	0		0	
Vote 8 - COMMUNITY & SOCIAL SERVICES		0	0	0	0	0	0	0		0	
Total Capital single-year expenditure	4	0	99306906	93121991	12471839	19871653	33098139	13226486	-40%	93121991	
Total Capital Expenditure		17932218	160918622	154733707	19333143	37555161	60333231	22778070	-38%	154733707	
Capital Expenditure - Functional Classification											
Governance and administration		0	11145000	11145000	0	0	0	0		0	
Executive and council								0			
Finance and administration			11145000	11145000				0			
Internal audit								0			
Community and public safety		0	194000	194000	0	0	0	0		0	
Community and social services			194000	194000				0			
Sport and recreation								0			
Public safety								0			
Housing								0			
Health								0			
Economic and environmental services		0	5500000	4500000	7354748	13046174	13046174	0		0	
Planning and development								0			
Road transport			5500000	4500000	7354748	13046174	13046174	0			
Environmental protection								0			
Trading services		0	80729000	80729000	189647.65	6843590.82	6843590.82	0		0	
Energy sources								0			
Water management			47870000	47870000	189647.65	6843590.82	6843590.82	0			
Waste water management			32159000	32159000				0			
Waste management			700000	700000				0			
Other								0			
Total Capital Expenditure - Functional Classification	3	0	97568000	96568000	7544395.65	19889764.82	19889764.82	0		0	

7.6 Table C6 – Financial Position

Choose name from list - Table C6 Monthly Budget Statement - Financial Position - M06 December						
Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		69362255	17517000	17517000	46427487	17517000
Call investment deposits		0	0	0	33070548	0
Consumer debtors		12762855	209098000	209098000	84274721	209098000
Other debtors		65815041	0	0	14469686	0
Current portion of long-term receivables		0	0	0	0	0
Inventory		633478	0	0	-670	0
Total current assets		148573629	226615000	226615000	178241772	226615000
Non current assets						
Long-term receivables		0	0	0	0	0
Investments		-65522251	0	0	0	0
Investment property		0	0	0	0	0
Investments in Associate		0	0	0	0	0
Property, plant and equipment		13150385	1669277622	1663092707	37555161	1663092707
Biological		0	0	0	0	0
Intangible		12014824	2558000	2558000	0	2558000
Other non-current assets		0	0	0	0	0
Total non current assets		-40357042	1671835622	1665650707	37555161	1665650707
TOTAL ASSETS		108216587	1898450622	1892265707	215796933	1892265707
LIABILITIES						
Current liabilities						
Bank overdraft		0	0	0	0	0
Borrowing		-2544434	-27508000	-27508000	-371382	-27508000
Consumer deposits		0	-11723000	-11723000	-4443	-11723000
Trade and other payables		21937717	-101427904	-101427904	83526197	-101427904
Provisions		0	-3428000	-3428000	-10208	-3428000
Total current liabilities		19393283	-144086904	-144086904	83140164	-144086904
Non current liabilities						
Borrowing		-6962725	-76008000	-76008000	0	-76008000
Provisions		-63199669	-84991000	-84991000	0	-84991000
Total non current liabilities		-70162394	-160999000	-160999000	0	-160999000
TOTAL LIABILITIES		-50769111	-305085904	-305085904	83140164	-305085904
NET ASSETS	2	158985698	2203536526	2197351611	132656769	2197351611
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		0	2119240950	2119240950	135714361	2119240950
Reserves		0	0	0	0	0
TOTAL COMMUNITY WEALTH/EQUITY	2	0	2119240950	2119240950	135714361	2119240950

7.7 Table C7 – Cash Flow

LIM362 Lephalale - Table C7 Monthly Budget Statement - Cash Flow - Mid-Year Assessment

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates			51168532.79		4410937	27756476	25584266	2172210	8%	
Service charges			222445919.9		22346690	114314599	111222959	3091640	3%	
Other revenue			23143193		4176984	14273534	9642997	4630537	48%	
Government - operating			136380000		43509000	101005000	101005000	0		
Government - capital			50673000		2013000	52813000	25336500	27476500	108%	
Interest			1425000		255920	733374	740516	-7142	-1%	
Dividends								0		
Payments										
Suppliers and employees			-439635851		-	-235535882	-185815778	49720104	-27%	
Finance charges			-17707501		-1393053	-7586014	-7586014	0		
Transfers and Grants			-800000		-75000	-308192	-429000	-120808	28%	
NET CASH FROM/(USED) OPERATING ACTIVITIES		-	27092293.41	0	43711550	67465895	79701446	12235551	15%	-
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE								0		
Decrease (Increase) in non-current debtors								0		
Decrease (increase) other non-current receivables								0		
Decrease (increase) in non-current investments								0		
Payments										
Capital assets			-50673000		-1000	-35041979	-20941906	14100073	-67%	
NET CASH FROM/(USED) INVESTING ACTIVITIES		-	-50673000	0	-1000	-35041979	-20941906	14100073	-67%	-
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								0		
Borrowing long term/refinancing								0		
Increase (decrease) in consumer deposits								0		
Payments										
Repayment of borrowing								0		
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	0	0	0	0	0	0		-
NET INCREASE/ (DECREASE) IN CASH HELD		-	-23580706.6	0	43710550	32423916	58759540			-
Cash/cash equivalents at beginning:			20134000			-12434598	20134000			-12434598
Cash/cash equivalents at month/year end:		-	-3446706.59	0		19989318	78893540			12434598

8 Progress from the Annual Performance Report

Some challenges were identified in the Annual Performance Report of 2018-19. These challenges, the status at mid-year, progress made and recommended corrective action to be taken are being enumerated upon per Directorate as follows:

DIRECTORATE	STATUS AT MID-YEAR 2019-20	PROGRESS MADE (YES/NO)	RECOMMENDED CORRECTIVE ACTION TO BE TAKEN
Challenges from APR 2018-19			
Office of the Municipal Manager:			
Challenges experienced in 2018-19 Annual Report There 96 Audit finding on Management letter for the Municipality Four Fraud and Corruption cases were reported and investigated. Audit opinion remains as qualified	The Audit Action Plan has been established	Yes	Address all Audit Queries
Corporate Support Services:			
Only 0, 94% of WSP budget was implemented instead of a prescribed 1% planned. ➤ The employee satisfaction is 51.7%.	0.32 %Percent of total municipality's budget actually spent on implementing its workplace skills plan YTD N/A	Yes No	Achieve the set target on workplace skills plan. Improve on Employee Satisfaction rating
The delays in filling of positions as result of no suitable applicants	Recruitment plan established and implemented	No	Keep the employee turn- over rate below 5%
Development Planning:			
No human settlement plan developed	Plan scheduled for completion in 2018 /19 financial year was is not yet completed	Cogshta through HDA is on process of developing the Plan	Develop a comprehensive Human Settlement Plan
Budget and Treasury:			
Percentage cost coverage has declined to 141%	Revenue collection is at 90% and the Percentage Cost coverage is	No	Be Conservative in terms of Operating Expenditure

DIRECTORATE	STATUS AT MID-YEAR 2019-20	PROGRESS MADE (YES/NO)	RECOMMENDED CORRECTIVE ACTION TO BE TAKEN
Challenges from APR 2018-19	improving		
	Cost coverage is still 141%		Improve percentage cost coverage to 2005
Revenue collection is declining from 95 to 90	Revenue enhancement strategy is implemented	No	Keep the collection rate at 95% at given time
Liquidity ratio is at 184% instead of 200%	Liquidity ratio still 184%	No	Keep Liquidity at 200% per standard.
Social services:			
The data for households who receive refuse removal at the villages is inaccurate and need to be updated	A joint project by municipal departments and community developers to create municipal data is embarked on.	No	Create a valid and reliable municipal data and keep the supporting documents
Infrastructure Services:			
The data for households who receive water, sanitation and electrical service is inaccurate and need to be updated	A joint project by municipal departments and community developers to create municipal data is embarked on.	No	Create a valid and reliable municipal data and keep the supporting documents.
➤ Water is above the set standard norm	Implement the Water demand Management plan Water loss is at 19	N/A	To ensure that the Water loss levels are acceptable
➤ No energy efficiency audit done	Energy efficiency conducted	Yes	Contininue with energy efficiency audit annually
➤ Water is above the set standard norm			
➤			

9 Risks and Recommendations

- 10 In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected key performance area presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
- 11 My procedures address the reported performance information, which must be based on the approved performance planning documents of the municipality. I have not evaluated the completeness and appropriateness of the performance indicators/ measures included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
- 12 I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected key performance area presented in the annual performance report of the municipality for the year ended 30 June 2019:

Key Performance Area	Pages in the annual performance report
Key Performance Area (KPA) 1: Spatial Rationale	113 – 118
Key Performance Area (KPA) 2: Service Delivery & Infrastructure Development	136 – 149
Key Performance Area (KPA) 4: Local Economic Development	105 – 112

- 13 I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
- 14 The material findings in respect of the usefulness and reliability of the selected key performance areas are as follows:

Key Performance Area (KPA) 1: Spatial Rationale

Various indicators

Reported achievement did not agree with the evidence provided i.e. not valid and/or accurate and/or complete

- 15 The reported achievement in the annual performance report did not agree to the supporting evidence provided for the indicators listed below. The supporting evidence provided indicated that the achievements of these indicators were as follows:

Indicator description	Reported achievement	Audited value
Average turnaround time of building contraventions attended (submitted for legal action) within 6 weeks from detection YTD.	1 week	36 weeks
Average turnaround time (weeks) for assessment of building plans YTD.	16 working days	Unknown

Indicator M114 - In Average turnaround time of building contraventions attended (submitted for legal action) within 6 weeks from detection YTD

Reported achievement was not consistent with the planned and reported indicator

16 The planned indicator was for the building contraventions submitted for legal action however the reported achievement referred was for the building contraventions issued to the transgressors.

Indicator M759 - Average turnaround time (weeks) for assessment of building plans YTD

Reported achievement was not consistent with the planned and reported indicator

17 The planned indicator was in weeks however the planned target and the reported achievement referred was in days.

Key Performance Area (KPA) 2: Service Delivery and Infrastructure Development

Various indicators

Reported achievement not supported by sufficient appropriate audit evidence, i.e. not valid and/or accurate and/or complete

18 I was unable to obtain sufficient appropriate audit evidence for the reported achievements of 9 of the 23 indicators relating to this programme. This was due to reported achievement not supported by sufficient appropriate audit evidence. I was unable to confirm the reported achievements by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported achievements in the annual performance report of the indicators listed below:

Indicator description	Reported achievement	Audited value
Percentage of households with access to basic level of electricity connected by Eskom	68%	Unknown
Percentage of households with access to basic level of electricity connected by Municipality (Urban household).	17%	Unknown
Percentage of households without access to basic level of electricity YTD (Backlog)	15%	Unknown
Percentage of households with access to basic level of sanitation YTD	68%	Unknown
Percentage of households without access to basic level of sanitation YTD (Backlog)	15%	Unknown
Percentage of households with access to basic level of water YTD	74.50%	Unknown

Percentage of households without access to basic level of water YTD (Backlog)	25.50%	Unknown
Number of urban households provided with weekly refuse removal, YTD.	8231	Unknown
Percentage households with access to basic level of solid waste removal, YTD.	54%	Unknown

19 I did not raise any material findings on the usefulness of the reported performance information for key performance area 2: Service Delivery and Infrastructure Development.

Key Performance Area (KPA) 4: Local Economic Development

Indicator M51 - Number of jobs created through strategic partners (energy generation, new mines and other business proposals) YTD

Reported indicators were not complete when compared with the planned indicators

20 The indicator approved in the adjusted service delivery and budget implementation plan (SDBIP) was Number of jobs created through strategic partners (energy generation, new mines and other business proposals) YTD. However, the indicator was not included in the annual performance report.

21 I did not raise any material findings on the reliability of the reported performance information for key performance area 4: Local Economic Development.

22 Conclusion

The 2019/20 Mid- Year Performance Report represents the overall non-financial performance of the municipality. The data provided was as a result of the collaboration of various Departments within the institution and informed by the Key Performance Indicators and targets as set in the Service Delivery and Budget Implementation Plan of 2019/20 Financial Year and the Integrated Development Plan of the Municipality.

Achievements reflected above are a symbol of good governance and administration as displayed by both the Council and Administration Management

23 Approval

Approved by:

MM COCQUYT
Acting Municipal Manager

Date: